



Date: 10th December 2021

Unilever Nepal Limited
City Square Building
2nd & 3rd Floor
New Baneshwor-10
GPO Box 7765, Kathmandu
Nepal.

T: +977-1-4785963

To
The Nepal Stock Exchange Ltd.
Singha Durbar Plaza, Kathmandu.

Subject: Intimation regarding resignation^{and appointment} of company Secretary

Respective Sir/Ma'am,

This is reference to the captioned matter,

In this regard, please be informed that Mrs. Elina Acharya, Company Secretary has resigned with effect from 15th November 2021 and the vacant post has been fulfilled by appointing Ms. Sangeeta Shrestha as Company Secretary with the effect from 16th November 2021.

Kindly acknowledge the receipt of this letter and make necessary changes in your records.

On behalf of Unilever Nepal Limited

Prateek Srivastava

Legal Head

10TH DECEMBER 2021





**CERTIFIED TRUE COPY OF RESOLUTION PASSED BY BOARD OF DIRECTORS OF UNILEVER
NEPAL LIMITED ON 9th DECEMBER 2021 THROUGH CIRCULATION**

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“RESOLVED THAT the resignation of Mrs. Elina Acharya from the post of Company Secretary of the Company be and is hereby accepted with the effect from 15th November 2021.

RESOLVED FURTHER THAT the Board places on record its appreciation for the assistance and guidance provided by Mrs. Acharya during her tenure as Company Secretary of the Company.”

RESOLVED FURTHER THAT pursuant to provisions of Section 185 of the Companies Act, 2063 and Article 92 (a) of Article of Association of the company to such other consents, approvals and permissions if any needed, Ms. Sangeeta Shrestha, will be appointed as Company Secretary to fill up the vacancy caused by resignation of Mrs. Elina Acharya. The appointment will be effective on and from 16th November 2021.

RESOLVED FURTHER THAT any Director of the Company be and is hereby authorized to file necessary form with the Registrar of Companies, Nepal Stock Exchange, SEBON and to do all such acts, deeds and things as may be necessary to give effect to this resolution.”

ON Behalf of Unilever Nepal Limited


Prateek Srivastava

Legal Head

10TH DECEMBER 2021



Registered Office:
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Regd. No. 202-048/049